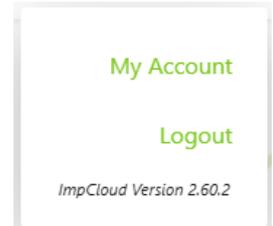


Subscriber User Guide - How to Give Third Party Access to Your ImpCloud Account.

Introduction This guide shows you how to grant a third party, who referred you to Gridimp services & products, to view your account and dashboards.

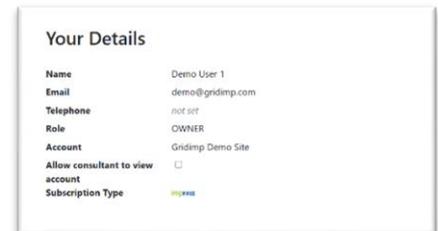
This must be completed by an account owner.

Step 1: Log into your impCloud account.



Step 2: Use the drop-down option in the top right-hand corner of page & Select 'My Account'

My Account Explained: This contains the main account details.



Step 3: Tick 'Allow consultant to view account'.

To provide a consultant access to view your dashboard you will need to tick 'Allow Consultant to View Account.'

Press 'Submit' to save the changes.

Allow consultant to view account

Note - Removing Permissions: You may remove their permission to view their dashboards by unticking this box, should you wish to do so.